



NORTH DAKOTA RETAIL LUMBERMAN'S ASSOCIATION

www.ndrla.com

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November 1, 2017

Dear NDRLA Wholesale Members:

The 2018 North Dakota Retail Lumberman's Convention is set for January 16-18, 2018 at the Holiday Inn in Fargo, ND. This is the 110th NDRLA convention.

The convention will have a gabbling theme, we ask you to participate with this year's theme by bringing a booth prize. We will be handing out the prizes throughout the convention.

This will be a one day format with booth set-up scheduled for Tuesday afternoon and evening. There will be a social for vendors and dealers Tuesday evening on the show floor with hors d'oeuvres and cash bar. The convention floor will be open to all retail dealers on Wednesday. The general assembly meeting of the NDRLA will be held at noon. There will be a social, banquet, entertainment, and special prizes Wednesday evening.

The booth fees for 2018 are \$500 per exhibit space (approximately 10' wide and 8' deep). There is no additional fee for chairs or tables.

The exhibit fees are the same as last year, with \$100 being used to purchase bigger and better prizes as an enticement for more dealers to attend and support the convention.

The Board of Directors would like to encourage you, and all our Wholesale members, to offer convention specials that are only honored during the NDRLA convention.

The 2018 Booth Contract, Registration Forms are enclosed. Remember, **the individual registration fee is not included in the booth contract fee and current membership is required.** Please return the completed and signed contract, along with your registration form, with payment by January 12, 2018 to:

**North Dakota Retail Lumbermen's Association
C/O Jamie Havelka
841 Mustang Ave
Dickinson, ND 58601**

There is a block of rooms being held for the NDRLA convention until December 15, 2017. Make your hotel reservations now!

Please remind any potential scholarship applicants that the scholarship applications must be received by Brian Tuite by January 1st 2018. Contributions to the scholarship fund may be made at any time.

Please contact me if you have any questions. We look forward to seeing you at the convention

Sincerely,
Jamie Havelka
NDRLA Executive Secretary

Convention Schedule

Tuesday, January 16, 2018

2:00 pm – 9:00 pm Booth Set-up, Great Hall
3:00 pm – 5:00 pm Registration, Lobby of Great Hall
5:00 pm – 7:00 pm No Host Social, Harvest Hall
7:00 pm – 8:30 pm Board of Directors Meeting

Wednesday, January 17, 2018

9:00 am – 11:45 am Exhibit Floor Open
12:00 noon – NDRLA General Assembly Meeting with lunch, Harvest Hall
1:30 pm – Exhibit Floor Open
5:30 pm – Cocktail Party on Exhibit Floor
6:30 pm – Banquet, Introduction of Dealer & Sales Associate of the Year, Entertainment, Grand Prize Drawings

Booth tear down following banquet and entertainment.

Thursday, January 18, 2018

9:00 am – Board of Directors Meeting