



# NORTH DAKOTA RETAIL LUMBERMAN'S ASSOCIATION

[www.ndrla.com](http://www.ndrla.com)

November 1, 2024

Dear NDRLA Wholesale Members:

## OFFICERS 2023-2024

### PRESIDENT

SAMANTHA NASSET (2023-2025)  
Crane Johnson Lumber  
Fargo, North Dakota

### VICE PRESIDENT

JOSH ANDERSON (2023-2025)  
Crane Johnson Lumber  
Fargo, North Dakota

### EXECUTIVE SECRETARY

JIM ANDERSON  
Parksite  
510 10<sup>th</sup> St W  
West Fargo, North Dakota  
701-866-1409(C)

### TREASURER

BRIAN TUIE  
Simonson Lumber  
PO Box 195  
Finley, North Dakota 58230  
701-789-7591 (W)

### DIRECTORS - RETAIL

JESSE RASMUSSEN (2020-2025)  
Riverside Building Center  
Lisbon, North Dakota

DAROL HOFFMAN (2023-2025)  
Walhalla Lumber  
Walhalla, North Dakota

STEVE JOHANSON (2024-2026)  
Timbers

Devi's Lake, North Dakota  
HEATHER ROSSUM (2024 - 2027)  
Lake Side Lumber

Ashby, Minnesota  
DEAN HAFNER (2024 - 2027)

### MIKE NEIS (2023-2025)

Langdon Building Center  
Langdon, North Dakota

### DIRECTORS - WHOLESALE

MATT RANDALL (2022-2025)  
Minot Builder Supply  
Minot, North Dakota

JEFF HAIDER (2023-2026)  
WB Components

Edgley, North Dakota  
LOWELL SWAGGERY (2024 - 2027)  
US Lumber  
Stillwater, Minnesota

The 2025 North Dakota Retail Lumberman's Convention is set for January 14-16, 2024 at the Holiday Inn in Fargo, ND. This is the 114<sup>th</sup> NDRLA convention.

The convention will not have theme this year, we would still ask you to participate by bringing a booth prize. We will be handing out the prizes throughout the convention.

This will be a one day format with booth set-up scheduled for Tuesday afternoon and evening. On Wednesday morning for small single booths. There will be a social for vendors and dealers Tuesday evening on the show floor with hors d'oeuvres and cash bar. The convention floor will be open to all retail dealers on Wednesday at 1pm. The general assembly meeting of the NDRLA will be held at noon. There will be a social, banquet, entertainment, and special prizes Wednesday evening.

The booth fees for 2025 are \$500 per exhibit space (approximately 10' wide and 8' deep). There is no additional fee for chairs or tables.

The Board of Directors would like to encourage you, and all our Wholesale members, to offer convention specials that are only honored during the NDRLA convention.

The 2025 Booth Contract, Registration Forms are enclosed. Remember, **the individual registration fee is not included in the booth contract fee and current membership is required.** Please return the completed and signed contract, along with your registration form, with payment by January 5, 2025 to:

### North Dakota Retail Lumbermen's Association

C/O Jim Anderson

510 10<sup>th</sup> St W

West Fargo, ND 58078

There is a block of rooms being held for the NDRLA convention until December 16, 2024. Make your hotel reservations now!

Please remind any potential scholarship applicants that the scholarship applications must be received by Brian Tuite by January 1<sup>st</sup> 2025. Contributions to the scholarship fund may be made at any time.

Please contact me if you have any questions. We look forward to seeing you at the convention

Sincerely,  
Jim Anderson  
NDRLA Executive Secretary

### Convention Schedule

#### Tuesday, January 14, 2025

2:00 pm - 9:00 pm Booth Set-up, Great Hall  
3:00 pm - 5:00 pm Registration, Lobby of Great Hall  
5:00 pm - 7:00 pm No Host Social, Harvest Hall  
7:00 pm - 8:30 pm Board of Directors Meeting

#### Wednesday, January 15, 2024

8:00 am - 11:00 am - Set up for smaller booths Great Hall  
9:00 am - 10:00 am - Training Seminar - Weekes/Typar Weather Resistant Products  
10:30 am - 11:30 am - LP - Expert Finish, SmartSide. & LP Structural Solutions  
12:00 noon - NDRLA General Assembly Meeting with lunch, Harvest Hall  
1:30 pm - Exhibit Floor Open  
5:30 pm - Cocktail Party on Exhibit Floor  
6:30 pm - Banquet, Introduction of Dealer & Sales Associate of the Year, Entertainment, Grand Prize Drawings

**Booth tear down following banquet and entertainment.**

#### Thursday, January 16, 2023

9:00 am - Board of Directors Meeting

**North Dakota Retail Lumbermen's Association  
2025 Convention Registration & Membership Form**

Holiday Inn, 3803 13<sup>th</sup> Ave S, Fargo, North Dakota

**Convention - January 15, 2024**

**Pre-Register before January 5, 2025 and save \$5 per Registration!**

**Registration includes:**

Admittance to the exhibit floor - Lunch at the general assembly meeting – Banquet & Entertainment - and a chance to win great door prizes.

Company \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Persons attending convention: (This is the list used for printing name badges)**

First name	Last Name	Spouse/Guest

**(Use additional pages as needed.) Please note if coming to LUNCH & or DINNER**

Total number attending the general assembly meeting with lunch: \_\_\_\_\_ No extra fee for attending Both - But I need head count for both Lunch & Dinner

Total number attending the banquet: \_\_\_\_\_

<u>Invoice</u>	
Pre-Register before January 5, 2024:	Register after January 5, 2024:
Total _____ x \$30/Single = \$ _____	Total _____ x \$35/Single = \$ _____
Total _____ x \$55/Couple = \$ _____	Total _____ x \$60/Couple = \$ _____

**Membership is required to attend convention.**

**Annual Membership Dues**

**September 1, 2024 to August 31, 2025**

**Each Location \$125.00**

**# of Locations X \_\_\_\_\_**

**Total Due \_\_\_\_\_**

If Membership is already Paid please Ignore

(Any Scholarship Donations Accepted \$ \_\_\_\_\_)

Any NDRLA Cares Donations \$ \_\_\_\_\_

Please make checks payable to:

**North Dakota Retail Lumbermen's Association**

C/O Jim Anderson

510 10<sup>th</sup> St W

West Fargo, ND 58078

# 2025 NDRLA CONVENTION EXHIBIT BOOTH CONTRACT / INVOICE

Company \_\_\_\_\_  
Address \_\_\_\_\_

We hereby reserve \_\_\_\_\_ exhibit booths at the **2025 NDRLA Convention** to be held at the Holiday Inn, 3803 13<sup>th</sup> Ave S, Fargo, North Dakota on January 14<sup>th</sup>, 2025. Each exhibit booth is approximately 10' wide by 8' deep at a cost of **\$500** per booth.

*Please sign and return this contract with your check no later than January 7, 2024.*

**\*Also complete/enclose the registration/membership form and include the registration & membership fees (if you have not paid) with your booth fees.**

I would like to reserve:

\_\_\_\_\_ Booths x \$500.00 = \_\_\_\_\_

Indicate quantities needed:

\_\_\_\_\_ Tables

\_\_\_\_\_ Chairs

Special Requests:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Return to:

**North Dakota Retail Lumbermen's Association**

C/O Jim Anderson

510 10<sup>th</sup> St W

West Fargo, ND 58078

# ND RETAIL LUMBERMAN'S SCHOLARSHIP APPLICATION

Application should be handwritten and completed by applicant.  
Applicant must be a dependent of an employee of a paid NDRLA member.

Committee Use  
Only

Points  
Allowed

## PERSONAL INFORMATION

0

1. Name: \_\_\_\_\_ Date: \_\_\_\_\_

0

2. Address: \_\_\_\_\_ Home Phone#: \_\_\_\_\_

0

3. City and State: \_\_\_\_\_

0

4. Father's Name: \_\_\_\_\_ Employer: \_\_\_\_\_

0

5. Mothers Name: \_\_\_\_\_ Employer: \_\_\_\_\_

0

6. Number of Brothers and Sisters: \_\_\_\_\_

0

7. Name of NDRLA Business You Are Associated with: \_\_\_\_\_

## EDUCATIONAL INFORMATION

0-5

8. What High School Did / Will You Graduate From: \_\_\_\_\_ Year \_\_\_\_\_

0-5

9. High School Class Size and 7<sup>th</sup> Semester Rank: \_\_\_\_\_ GPA: \_\_\_\_\_

0-5

10. College You Plan To / Are Attending: \_\_\_\_\_

0-5

11. Field of Study: \_\_\_\_\_ Credits Earned to Date if Attending College: \_\_\_\_\_

## FINANCIAL INFORMATION

0-5

12. Applicant's Present Resources and Value: \_\_\_\_\_ Currently Employed? \_\_\_\_\_

0-5

13. What other Scholarships / Grants have you received and their Dollar Value: \_\_\_\_\_

0-5

14. Percentage of Your Educational Expenses Your Parents Are Financially Capable of Paying: \_\_\_\_\_

## EXTRACURRICULAR ACTIVITIES

School  
Activities  
0-5

15. School Activities

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

D. \_\_\_\_\_

E. \_\_\_\_\_

15. Community & Church Activities

A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

D. \_\_\_\_\_

E. \_\_\_\_\_

Community  
Activities  
0-5

**APPLICANT: Please submit the following with this application:**

0-10

1. A one-page handwritten letter stating your future plans and goals as they relate to this scholarship.

0-5

2. A character reference letter from one of the following: Teacher, Guidance Counselor, Clergy Member or Employer.

Complete and return this application by January 1, 2025 to:

Brian Tuite

104 Grant St.

Finley, ND 58203

Past scholarship recipients are not eligible. Late or incomplete applications will not be considered.

November 1, 2024

Dear NDRLA members:

The NDRLA Scholarship Program is strong today because of the dedication our membership has given the program over the years. In order to continue the success of the program your consideration in making a financial contribution to the NDRLA scholarship program would be greatly appreciated. In the past we have been able to award \$750 scholarships to approximately 6-10 deserving students each year through your generosity. This investment is one we can all be proud of; not only does it help these college-bound students financially, but it is also a worthwhile investment in *our* future.

Along with all of the other benefits being involved with NDRLA offers, I'd have to say one of the most rewarding is the scholarship program. This program is open to college-bound students who are children of current NDRLA members or children of their employees. College-bound employees are also eligible. Enclosed is a scholarship application. Please make copies of this application as well as this letter and distribute them to your employees to give to the prospective recipients. All stipulations are outlined on the application form. **Any application that does not follow the specific requirements or does not arrive by the stated deadline will not be considered. Any prior recipients are not eligible to be considered for an additional scholarship.**

Thank you again for continuing to support this important program. Any contributions can be sent to our executive secretary, Jim Anderson, or to myself. *Please specify on your check that it is for the scholarship program.*

Best regards,

Brian Tuite  
NDRLA Treasurer/scholarship committee chairman